

FEES AND LEVIES 2018/19– REQUEST FOR FEE-TARIFF DATA

Fee block MA02

MAS	Tariff base	secured debt
MAS	Valuation date	as at 31 December 2017

We need fees and levies information to calculate your fees for the Money Advice Services (MAS).

This guidance sheet provides details on the data to include within the firm's fee tariff data submission. We have given links to relevant parts of our Handbook to help you submit the fee tariff data correctly. This sheet covers the following fee-block:

- **MAS fee-block MA02**

For more information on this, including which regulated activities place firms into the above fee-blocks, please refer to our Fees manual ([FEES](#))

Each year we consult on any proposed fee policy changes and fee-blocks and fee tariff bases may be subject to change. So before submitting the fee tariff data you should also refer to the [latest publications](#) about fees on our website. These explain any proposed changes to the tariff data you must report, and the expected date when any changes will be implemented.

MAS fee-block: MA02 debt advice levy – home finance providers and administrators

Tariff base: secured debt as at 31 December 2017

The sterling value of all regulated and non-regulated residential loans to individuals – the sum of gross unsecuritised and securitised balances

For detailed guidance refer to the MLAR guidance in our [supervision hand book](#) of our handbook: lines A3.2 and A3.3

You do not have to submit this data if your firm already supplies this information to us through our Mortgage Lending and Administration Return (MLAR).

e-mail: feetariffreturns@fca.org.uk	Tel: 0300 500 0597	Mail: FCA - Revenue Dept. Tariff Data Collection 25 The North Colonnade Canary Wharf London E14 5HS
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IMPORTANT

Firms registered for online invoicing must submit the data on line; any completed paper forms should be emailed to feetariffreturns@fca.org.uk before the date shown on the front of your fee tariff data letter.

Before submission please ensure:

- Tariff data has been completed in whole numbers and is in GBP
- You have completed all sections
- Do not leave blanks (enter '0' when submitting on line or 'NIL' on the paper form, where applicable)
- The tariff data has been signed off at the appropriate level of seniority, eg compliance director, before submitting to us

EEA BRANCHES ONLY – You must email feetariffreturns@fca.org.uk and let us know if there are any regulated activities you are not conducting in the UK. We will update your online form to reflect this so you can submit your return. Paper reporters can indicate this when returning their form.

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