

AIM HIGH

FCA APPRENTICESHIPS



I learn better on the job when I
can directly apply my skills

NHI

AIM HIGH

A CHANCE TO MAKE A REAL DIFFERENCE

The economy affects us all. When it functions poorly, the results can be devastating. That's why we at the Financial Conduct Authority (FCA) make sure that UK financial markets remain honest, fair and effective.

We regulate thousands of financial services firms to ensure they behave responsibly, so people can get a fair deal and markets work well for all.

It's our mission to protect consumers, promote healthy competition and enhance the integrity of the UK financial system.

04 WE WANT PEOPLE LIKE YOU

06 WHAT YOU'LL GET

08 OUR PROGRAMMES

22 OTHER BENEFITS

23 INTERESTED?



WE WANT PEOPLE LIKE YOU

Every year we invite apprentices from a diverse range of backgrounds to join us – people just like you. It doesn't matter what you're studying or have studied: we have a programme for you. If you're passionate and ambitious about making an impact, you can go far at the FCA.

When you join us, you'll gain invaluable experience and develop expert knowledge, working with some of the biggest names in finance. Not only that, you'll make a real difference in the financial industry and to the UK population as a whole. With various programmes to choose from, there's no telling where your talent can take you.



**This has been
the perfect
balance, doing a
qualification and
being at the FCA**

TOBY

AN OPPORTUNITY TO SUIT YOU

Our programmes give you a broad understanding of the industry, plus an in-depth knowledge of our organisation. From Strategy to Supervision, each division of the FCA has different areas of expertise. Whatever your skills, whether you're legally minded, good with numbers, a digital whizz or want to develop your skills with people, our programmes are designed with you in mind.



**REAL
WORK**



**REAL
OPPORTUNITIES**



**REAL
BENEFITS**





I'm doing the qualification
I wanted in a role I'm
interested in

ANKITA

WHAT YOU'LL GET

Our apprenticeships offer you an 18-36-month opportunity to take part in key aspects of our day-to-day work, develop new skills and gain an industry-leading qualification while you earn.

We look for passion and integrity as well as ambition and aptitude. We don't require you to have previous work experience, but you will need to have attained 5 GCSEs (A-C) and 2 A Levels.


Whichever programme you choose, you'll gain real world experience and develop your networks while improving your skills and technical knowledge, and learning exactly how the financial services sector works.



**18-36 MONTH
OPPORTUNITY**



**INDUSTRY-LEADING
QUALIFICATION**



Having a degree isn't a prerequisite
for a successful career in the
financial industry anymore

VICTOR

OUR PROGRAMMES...



ACCOUNTANCY TAXATION LEVEL 7

Working in accountancy you'll play a key role at the FCA, having an impact on decision making and business direction.

You'll gain the key technical knowledge, skills and experience needed to become a successful accountancy professional. You'll also develop communication skills, as you'll have the opportunity to explain complex issues at different levels,

often using your knowledge to influence and persuade. You'll be learning while working with the aim of developing your understanding and judgment in the role.

Your qualification will be recognised globally, giving you the opportunity to use the knowledge you gain throughout your career.



TIME

36 months



YOU LOVE

"The variety of cases you work on"



SKILLS

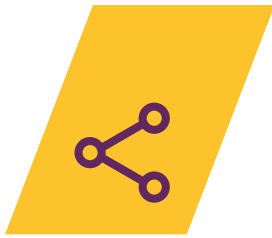
Good analytical skills, ability to be flexible and adapt to changing circumstances



QUALIFICATION

Accountancy/Taxation Professional Level 7
Apprenticeship, ACCA

OUR PROGRAMMES...



ASSOCIATE PROJECT MANAGER LEVEL 4

Project management skills are used in all organisations. They involve researching, defining, implementing and measuring all aspects of a plan. Project management is key to business growth and change. So, as an associate project manager you'll be involved in exciting work across the FCA.

In this role, you'll develop the skills, knowledge and experience needed to be an effective project manager. You'll learn how to carry out all parts of a successful project, including how to communicate with everyone involved. You'll also develop teamworking skills and demonstrate your ability to lead on large pieces of work.

Your qualification will be relevant to a variety of roles across the organisation.



TIME

19 months



SKILLS

Being collaborative, strong communication skills and able to show commitment



YOU LOVE

"You are valued by your team and not just known as an apprentice"



QUALIFICATION

Associate Project Manager Level 4 Apprenticeship and Association for Project Management, Project Management Qualification (APM PMQ)



BUSINESS ADMINISTRATOR LEVEL 3

As a business administrator, you'll develop a range of interpersonal and transferable skills that can be used in roles across the FCA.

You'll improve your skills to deliver administrative services across a range of tasks. You'll learn to support and work with different parts of the FCA and understand how to interact with both internal and external stakeholders, working across teams to resolve issues.

You'll get on the job experience and gain the skills, knowledge and behaviours to start your career.



TIME

18 months



SKILLS

Organisation, strong attention to detail and the ability to prioritise.



YOU LOVE

"I am always challenged with something new every day"



QUALIFICATION

Business Administrator
Level 3 Apprenticeship



OUR PROGRAMMES...





COMPLIANCE / RISK OFFICER LEVEL 3

Working in risk and compliance you need the knowledge and skills to keep pace with a fast-changing, variable environment. Your role is to make sure that all stakeholders are protected and your organisation is fully accountable.

Your role will include giving clear support and advice within your business area. You'll work with other teams on any

problems that occur, analyse data, maintain records, produce reports and check that policies are being followed.

You'll build ethical standards, together with good communication and influencing skills. You'll also gain a foundation knowledge of risk and compliance frameworks, policies and procedures.



TIME
18 months



SKILLS
The ability to be flexible and pragmatic with good communication skills



YOU LOVE
"I love the exposure I have with new firms, the PRA and other stakeholders in the organisation"



QUALIFICATION
Compliance/Risk Officer Level 3 Apprenticeship and 1 ICA qualification from the following:

- Certificate in Anti Money Laundering
- Certificate in Compliance
- Certificate in Financial Crime Prevention
- Advanced Certificate in Compliance

OUR PROGRAMMES...



CYBER SECURITY TECHNOLOGIST LEVEL 4

Cyber security is one of the biggest threats to commerce and society. Companies are threatened by a growing number of increasingly sophisticated cyber-attacks from nation states, organised crime groups, domestic hackers and activists. The FCA isn't immune to this risk and, as a regulator of the UK's

financial services sector, we could be targeted by those intent on undermining confidence in the sector.

As a cyber security technologist, you'll help protect our systems and people. You'll develop an understanding of cyber threats, risks, controls, procedures and what can reduce the impact of

attacks. Your focus will be on security design and architecture, security testing, investigations and response.

You'll gain the technical skills to understand the ever-changing cyber environment and make an impact across the organisation.



TIME
24 months



SKILLS
Good at analysing information and have strong communication skills



YOU LOVE
"All members of staff within your team want to help you to progress"



QUALIFICATION
Cyber Security Technologist
Level 4 Apprenticeship





DATA ANALYST LEVEL 4

Data analysts collect, organise and study data to provide business insights. They are usually involved with managing, cleansing, conceptualising and combining data.

You'll work on a variety of projects across the FCA, providing solutions on a range of issues. You'll document and report on the results of data activities, while making recommendations based on the knowledge you'll acquire. You'll also learn about the use of data structures and database systems and procedures.



TIME
24 months



SKILLS
Analytical and problem-solving skills



YOU LOVE
"The tasks I do in my day to day role are mentally stimulating"



QUALIFICATION
Data Analyst Level 4
Apprenticeship



DIGITAL MARKETING LEVEL 3

As a digital marketer, you'll develop skills and knowledge in areas such as analytics and social media. Developed with Google, this programme is aimed at those wanting to enter the industry. This apprenticeship is engaging and practical and will enable you to successfully perform in dynamic digital marketing environments.

You'll help deliver high quality digital communications, working on our digital channels and campaigns. You'll be involved in analysing and reporting on our website, working on a variety of campaigns and monitoring trends in industry activity.



TIME
21 months



SKILLS
Comfortable with social software and web-based technologies and creative thinking



YOU LOVE
"I enjoy that I am challenged every week with different tasks"



QUALIFICATION
Digital Marketer Level 3
Apprenticeship

OUR PROGRAMMES...





HR SUPPORT LEVEL 3

Human Resources (HR), has a major influence on the overall management of people within the FCA. HR helps the organisation to achieve growth through recruitment, development and reward strategies, policies and processes.

As an HR apprentice, you'll join one of our HR teams to develop strong foundation knowledge, skills and experience to build your future HR career. We will work

with you to plan your apprenticeship journey over the next 19 months, focused on developing a well-rounded HR professional.

You'll ensure that the business is central to what you do. And work collaboratively across all HR functions, offering a joined-up approach to the business.



TIME
19 months



SKILLS
Good verbal and written communication and a collaborative approach to work



YOU LOVE
"The opportunity to develop my skills and technical HR knowledge in so many ways"



QUALIFICATION
HR Support Level 3
Apprenticeship and CIPD
Foundation Certificate in
HR Practice

OUR PROGRAMMES...



INSURANCE PROFESSIONAL LEVEL 4

Insurance affects most of us. It's a large field and covers many disciplines. This is an excellent opportunity to start an apprentice career in a sector that has real impact on the world's economy, and is one of the largest of its kind in the world.

As an insurance professional, you'll learn about current products and services and your customers' needs. You'll develop your knowledge and gain the skills you need to be successful within insurance. You'll gain a technical understanding

of the insurance industry, with a focus on its regulatory framework. This professional qualification will allow you to specialise in insurance.



TIME

21 months



SKILLS

Good organisation and flexibility to work with others and help where needed



YOU LOVE

"The variation of work means you will inevitably learn something new"



QUALIFICATION

Insurance Professional Level 4 Apprenticeship and Diploma in Insurance (Dip CII)



PARALEGAL LEVEL 3

As a Paralegal at the FCA, you'll review and assess material gathered during investigations and help to create disclosure schedules of unused material in preparation for trial. You'll need to maintain and promote effective working relationships with colleagues in other business areas and with external bodies.

This programme combines a practical, hands-on approach with the academic balance you need to be a successful Paralegal. You'll be taught how to support and enable your team to achieve its aims. You'll develop your interpersonal skills, such as verbal and written communication, as well as your professionalism.

As a qualified Paralegal, you'll have many transferable skills, which will allow you to progress into other areas and levels within the legal profession.



TIME

24 months



SKILLS

Ability to analyse complex information and show good judgement where necessary



YOU LOVE

"The flexibility, no two days are ever the same"



QUALIFICATION

Paralegal Level 3 Apprenticeship



OUR PROGRAMMES...





SENIOR FINANCIAL SERVICES CUSTOMER ADVISOR LEVEL 3

Working in our Supervision Hub, you'll have the opportunity to become an experienced financial services supervisor. We are leading the way in protecting consumers and establishing transparent relationships between financial services and consumers. You'll be at the forefront of the FCA. You'll gather intel by taking calls from regulated firms and using your

judgement to draw out key information, working with empathy and curiosity to deliver on key objectives.

You'll develop your technical knowledge and gain hands-on experience in a customer-facing environment. You'll also learn how to work effectively as part of a wider team, supporting colleagues and referring to specific policies.



TIME
18 months



SKILLS
Excellent verbal communication
and a positive attitude



YOU LOVE
"I am trusted to use
my own judgement"



QUALIFICATION

Senior Financial Services
Customer Adviser Level
3 Apprenticeship and one
qualification from the following:

- Chartered Banker
Institute (CBI) Professional
Banker Certificate
- Chartered Banker
Institute (CBI) Professional
Banker Diploma
- Chartered Insurance
Institute (CII) Certificate
in Insurance

OTHER BENEFITS

Your wellbeing is a top priority. As well as looking after you, we want to reward you for your hard work. When you join us, you get:



A competitive annual salary of £19,000 – £22,000



A performance-based bonus



Access to the FCA Academy learning programmes to help you develop through training



Career and family leave



A non-contributory pension



A minimum of 25 days' holiday



Interest-free season ticket loans



Private healthcare



A reflection and multi-faith room



A subsidised onsite fitness centre



Flexible working options



Charity and volunteering initiatives



Access to sports and social clubs



Free eye tests



A subsidised restaurant

The experience I have from on-the-job learning and my professional qualification is invaluable

ELLIE

INTERESTED?

We want apprentices from all backgrounds and walks of life to join us.

We're looking for talented people who want to make a real difference and who share our values. Ambition, integrity and inclusivity – as well as a desire to help us deliver in the public interest – are traits we would like to see in your application.

Visit us to find out more and apply:
**[fca.org.uk/
apprenticeships](https://fca.org.uk/apprenticeships)**





@TheFCA



Financial Conduct Authority



fca.org.uk/apprenticeships

#AIMHIGHFCA