

Helping you get

**CREDIT
READY**



Step-by-step guide:

8. Personnel Information

Helping you complete your online application



There is only one question to answer in this section:

If you are a sole trader, or the sole director of a limited company, answer **YES**.

Personnel

Organisational Structures

Staff Organisational Structure Chart

The Applicant must demonstrate that it has an effective management structure and clear reporting lines to senior managers.

Is the Applicant either a sole trader or a sole director limited company with no employees?

If you have employees, answer **NO** and attach your management structure chart.

Personnel

Organisational Structures

Staff Organisational Structure Chart

The Applicant must demonstrate that it has an effective management structure and clear reporting lines to senior managers.

Is the Applicant either a sole trader or a sole director limited company with no employees?

You must attach a staff organisational structure chart, clearly indicating senior management and decision makers.

Document Title

Attachment

Send later 

There are guides for different sections of the application.
So if you'd like further help please visit our [website](#).