Release or satisfaction of a charge

Section 1 – About this form

Use this form to notify us of release or satisfaction of a charge under the Co-operative and Community Benefit Societies Act 2014 (including credit unions); or Co-operative and Community Benefit Societies Act (Northern Ireland) 1969, and The Credit Unions (Northern Ireland) Order 1985.

For information about our approach to charges under the Co-operative and Community Benefit Societies Act 2014 please see our guidance at <https://www.handbook.fca.org.uk/handbook/RFCCBS>.

* + - 1. Please note that this form, including any details provided on the form, will be made available to the public through the Mutuals Public Register: <https://mutuals.fca.org.uk>. Our privacy notice explains how and why we use personal data: <https://www.fca.org.uk/privacy>.

Section 2 – About this application

2.1 What is the name and register number of your society?

|  |  |
| --- | --- |
| Society name |  |
| Register number |  |

2.2 Who can we contact about this application?

|  |  |
| --- | --- |
| Name |  |
| Role |  |
| Email address |  |
| Phone number |  |

Section 3 – About the charge

3.1 What are you applying for?

|  |
| --- |
| Release of a charge |[ ]
| Complete satisfaction of a charge |[ ]
| Partial satisfaction of a charge |[ ]

3.2 When was the charge satisfied or released?

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |

3.2 Please confirm you have attached a copy of both the original acknowledgment certificate and the first page of the charge:

|  |
| --- |
| Yes |[ ]

3.3 Give details below of the property no longer charged e.g. address, or the amount by which the charge was partially satisfied

Section 4 – Signature

4.1 This must be signed by the Secretary of the society

|  |
| --- |
| Signature  |
| Full name |  |
| Date |  |

Section 5 – Declaration

5.1 Please complete this statutory declaration

An officer of the society or credit union must complete this section:

|  |  |
| --- | --- |
| Name |  |
| Role |  |

I do solemnly and sincerely declare that the particulars entered on this form in relation to the specified charge or floating charge are true to the best of my knowledge, information and belief.

I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act 1835.

|  |
| --- |
| Signature  |
| Date |  |

This was declared before me, a:

|  |
| --- |
| Solicitor |[ ]
| Commissioner for oaths |[ ]
| Notary Public |[ ]
| Justice of the Peace |[ ]

|  |  |
| --- | --- |
| Name |  |
| Declared at: |  |
| Signature  |
| Date |  |

Section 6 – Submitting this form

* + - 1. Please submit a signed, scanned version of your application by email to: mutual.societies@fca.org.uk
			2. Or please submit by post to:
			3. Mutual Societies
			4. Financial Conduct Authority
			5. 12 Endeavour Square
			6. London
			7. E20 1JN